

# Meds & Food For Kids

## **Meds & Food for Kids Donor Privacy Policy**

Meds & Food for Kids maintains the highest level of respect for the privacy of its donors. In furtherance of our commitment to honor your rights, we have developed this Donor Privacy Policy to guide our volunteers and staff on how they may and may not use your personal information. This policy may be updated.

### **WHAT INFORMATION WE COLLECT**

Meds & Food for Kids collects and uses various personal information from donors that includes: amount donated, address, telephone number, donor comments and email address. Tax laws in the United States require Meds & Food for Kids to keep contact information and contribution level of donors on file. This information is entered into a secure and encrypted online database. Any paper documents received are destroyed upon data entry.

### **HOW WE USE THAT INFORMATION**

Meds & Food for Kids will never publish, sell, trade, rent or share names (unless released for publication), e-mail or mail addresses, or telephone numbers or our donors. Meds & Food for Kids will use contact information (e-mail telephone number and address) of donors for these purposes only:

- Distribute receipts for donations
- Thank donors for their donation
- Inform donors about upcoming fundraising and other activities of Meds & Food for Kids
- Internal analysis and record keeping
- Reporting to relevant U.S. and State agencies (these reports are not for public inspection)
- Contact donors about changes to this policy

However, properly anonymized donor information is used for promotional and fundraising activities. We allow donors to remain anonymous if they so choose. When donating online, the donor's name will be publicly associated with their donation unless the donor explicitly chooses the "anonymous" field when making their online donation.

### **FINANCIAL INFORMATION**

All access to donor financial information is strictly limited to professional staff who need to access the data. No data is given to any person, organization or group who does not need to access such data.

Meds & Food for Kids only uses online payment processing services with world class security and strong reputations. Donation processing is completed through DonorPerfect using SafeSave. Meds & Food for Kids does not store, or have access to your credit card information, bank account numbers, or other account data sent to those processing services.